

# DIGITAL CPDs FOR YOUR BUILDING PRODUCT COMPANY

The Essential Guide For Construction Marketers & Technical Sales Professionals

## Table of Contents: 1

Introduction	. 4
A Successful Route To Market	
Going Digital With Your CPD	5
Chapter 1: What Is A Digital CPD?	
What Is A Digital CPD	
The Difference Between Digital &. Traditional CPDs	
Chapter 2: Effective CPD Formats	
Technical Reports & Industry Literature	
Distance Learning	
Short Courses	
Chapter 3: CPD Webinars	
<ul> <li>Who Will Host?</li> <li>Your Tech Stack</li> </ul>	
<ul> <li>Your Tech Stack</li> <li>Setting Up Your Event</li> </ul>	
<ul> <li>Setting Op Your Event</li> <li>Promoting Your Event</li> </ul>	
Chapter 4: Putting Your CPD Together	
Branding	
<ul> <li>Tech Considerations</li> </ul>	
Chapter 5: What Should I Talk About?	
Talking About Your Product	20
Including Key Stats & Documentation	
Modular Learning	22
Quizzes	23
Adding Value	. 23

# Table of Contents: 2

Chapter 6: Getting Accredited	24
The Accreditation Process	25
• What If I Don't Want Accreditation?	27
Tips For RIBA Approval	27
Chapter 7: The Future Of CPDs In The Construction Industry	28
• The Future Of CPDs In The Construction Industry	29
• Talk To Insynth	29



# Introduction



### A Successful Route To Market

Continuing Professional Development (CPD) has been a successful route to market for Building Product manufacturers for many years. It is also a vital part of architects' and design professionals' career development.

However, due to the rise in remote and distance working, those within the building product and construction industry are having to adapt their processes, and this is most certainly the case for CPD sessions.

In fact, digital CPDs are opening up a new world of opportunities for manufacturers to reach out to a wider audience, build up their network and demonstrate expertise and thought leadership.





### Going Digital With Your CPD

However, creating a digital CPD is not just a case of creating a PowerPoint and talking about the benefits of your products. Delivering engaging, educational value is what will set you apart from everyone else.

In this guide, we explore the notion of 'going digital' with your CPD delivery; how it can be achieved and how you can capitalise on your marketing arsenal to deliver content that's valuable, educational and lucrative.

We provide a wealth of industry expertise as well as our own insight as a consultancy.

Delivering education is about clear, un-biased communication and when done effectively, can prove to be a profitable and rewarding exercise for both you and your clients.

## Chapter 1: What is a Digital CPD?





#### What is Digital CPD?

Firstly, we'll explore the basics. Continuing Professional Development (CPD) can be described as activities undertaken by a range of professionals, to ensure their skill set is kept up-to-date with the latest industry developments.

Generally, they can be split into three categories: structured, reflected or selfdirected.

### The Difference Between A Digital & Traditional Building Product CPD

In truth, the format for both is mostly the same. Both will be centred around a presentation of some description. The difference comes in the delivery.

#### Traditional CPD:

With a traditional CPD, you are required to use a presentation to support your messaging by standing at the front of a room, addressing your participants.

Your presentation may run in the background and you may even bring samples of your product to try.

Whilst the educational content of this may be rich, this method of delivery just isn't effective in the post-covid existence we find ourselves in.

Many of your technical sales reps are now office or home-bound and this looks to be the case for the foreseeable.

#### **Digital CPD:**

When it comes to digital CPDs you would require the participant to be a little more self-sufficient.

They will be able to access the CPD any time, anywhere, and complete it at their own leisure.

Since there will be no one stood at the front of a room and no product samples to try, your digital CPD may have to make use of narration, video and imagery to bring it to life.

Digital CPDs, when hosted on your website, will also act as a lead magnet, prompting your sales and marketing teams to keep a close eye on new sign ups.

## Chapter 2: Effective Formats for Digital CPD



### **Effective Formats for Digital CPD**

Digital CPDs can take on many forms. In fact, you'd be surprised at what architects and specifiers can record as CPD. Here we'll uncover different digital formats for you to consider.

#### Technical Reports & Industry Literature

Did you know that a technical report or some form of industry literature can also be classed as CPD for an architect or design professional?

If you decide to attempt to write a technical report or some form of industry literature, ask yourself the following:

- Do I have the time to produce this?
- Do I have the design capabilities to make it look professional and appealing?

If you fancy yourself as a wordsmith, download Our Free Guide To Content Marketing For The Building Products And Construction Industry here.

Alternatively, check out our Write Start Content Pack page where we can create the copy for you.



#### **Online & Distance Learning**

Webinars, presentations or anything that can be undertaken via a laptop, computer or tablet would fit into this bracket.

This is perhaps the most common form of delivery when construction marketers think of 'digital CPDs'.



### **Building Product CPD Short Courses**

•••••••••••

The psychological pedagogies of learning theory state that we, as humans, have a short attention span.

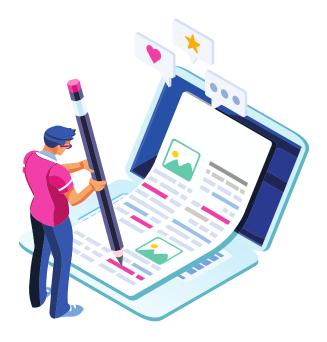
So, why not take a more modular approach to your CPD?

Packaging your course content into shorter, logically self-contained units will make your CPD much more accessible and digestible.

In order to split your CPD into modules, we recommend a platform such as Teachable.

This software allows you to split your course into different chunks, with quizzes for participants to take at the end of each module.





As you can see, there is a wide variety of content that can be classed as CPD and a range of different ways in which it can be delivered.

However, the most common format that we're witnessing in the industry right now is via online and distance learning.

We'll now explore an element of 'online learning' in the form of CPD Webinars.

# Chapter 3: CPD Webinars



#### **CPD Webinars**

#### 

A popular format for building product CPDs is via a live webinar. So, we're dedicating a whole chapter to webinars right now...

When done well, webinars can be cost-effective, time-effective and a great way to interact with your prospects in a 'live' environment.

However, the technology required to set up a webinar can be a little daunting – and in some cases – offputting.

Fear not. We're here to help.

After you've decided on your topic, follow these easy steps to simplify your webinar process.

Don't forget to read our detailed blog post on webinars <u>here</u>.





01

#### **Step 1: Who Will Lead Your Webinar?**

Talking online over a webcam is not an easy feat; you can't see the faces of your attendees and you need to be prepared for any technical difficulties along the way.

If you're likely to get flustered in the event of the WI-FI cutting out, perhaps choose an individual who will remain calm.

It's also a good idea to have something up your sleeve in the unlikely event of a major technical glitch.

Sending participants a copy of the slides is a good idea; recording the presentation separately will also ensure viewers don't miss out.

The person who leads your webinar also needs to be prepared to face some challenging questions.

There's a lot of uncertainty within the industry right now, and architects and design professionals will be looking at you for the answers. It's good practice to enable a Q&A at the end of your webinar but be prepared for the technical probing of the decision-making attendees.

If there are any questions that you're unsure of, politely say that you don't have the answer right now, but you'll endeavour to find the answer in due course. Being transparent is the best way to gain trust.

This would be a great opportunity to create an 'FAQ blog post' with answers to all the technical questions you may get asked.

You could then email it out to all attendees a few days after you've delivered the webinar.





Zoom is by far the most popular tool for hosting webinars. There are other options, of course, but none with quite the number of capabilities that Zoom has to offer.

With a small subscription charge, you are opening up a world of possibilities for both external and internal communications within your organisation.





O Set Up Your Event

Assuming you have Zoom enabled, you can take the following steps:

- Login to your Zoom account
- Select "Schedule My Webinar"
- Select registration options
- Select Q&A settings
- Choose your webinar options
- Save your webinar as a template

For the full, detailed overview, click this link. You'll also find a useful video, too.





How you promote your CPD will be crucial to the success of the event.

The key is to get as many sign-ups as possible. If you receive 60 registrants, the chances are only a fraction will actually turn up, so don't be alarmed by a large initial uptake!

Utilising your CRM, hitting socials and even creating visuals on your website should all be considered when it comes to promoting your event.

#### Don't Forget To Hit 'Record'

Recording your webinar will allow you and your prospects to benefit from it time and time again.

It's also a great 'lead magnet' for all future marketing efforts.

## Chapter 4: Putting Your Digital CPD Together



## **Putting Your Digital CPD Together**

Whether it's a pre-recorded presentation or a live webinar, physically putting your presentation together will take some key considerations.

Your first consideration is how you will present your CPD. Generally speaking, the most popular tool here is Microsoft PowerPoint or any other Apple equivalent.

However, digital graphic design software such as Canva will allow you to be a little more creative with the look and feel of your presentation.





#### Branding

Your presentation is so much more than a series of slides with images and text; it's a chance to reinforce your brand, your ethos and your Unique Perceived Benefits (UPBs).

As such, your logo and colour palette should be consistent throughout – and consistent with the rest of your website.

This will not only look visually appealing, but it reinforces a strong brand message – that you are a professional and trusted advisor within your space.

**PAGE 17** 





#### Adding Narration To Your Digital CPD (If not Delivering Live)

Since you don't have the luxury of someone standing at the front of the room, the narration will play a key role in your pre-recorded CPD.

Do you, personally record yourself speaking, or do you hire a professional voice-over artist?

Either way, you will need to produce an accompanying script.

The key question is, how do I make my CPD as engaging as possible in the absence of my charismatic technical sales rep?

Whether delivering your CPD as a live event or creating a pre-recorded CPD, deciding on the educational material that you will be delivering is possibly one of the most important parts of the process.

#### **Consider Your Tech Stack**

Once you've decided upon your presentation software, you now need to consider how you will be hosting your CPD.

If you intend on gating it behind a landing page on your website, you'll need to have tools in place to track the number of sign-ups you receive.

Tools like HubSpot will allow you to track visitor behaviour, giving you a clear understanding of their journey through the sales funnel.

The result? You can adjust/amend your marketing strategy based on the behaviours of your target customers.

When hosting your CPD online, ask yourself:

- How will I/my sales team follow up leads?
- How will I develop a sales email sequence?
- How will I schedule a phone call?
- How will I organise an online meeting?



Chapter 5: What Do You Talk About?



#### What Do You Talk About?

•••••

Deciding on a topic to cover can be a source of frustration for many building product manufacturers.

The initial response may be to talk about you and your products and your services.

We don't recommend this strategy. Instead, switch your aim to focus more on them and their pain points and how your solutions will overcome their challenges.

That's the best way to build trust and to ensure that your recipients will gain true value from your session.

As a starting point, you may wish to explore the RIBA CPD core curriculum topics which we'll outline below.

#### **RIBA CPD Core Curriculum Topics**

This list, taken from the RIBA website, outlines the ten mandatory RIBA CPD Core Curriculum topics, in response to the skills their members need to practice architecture now and in the future.

They are:

- Architecture for social purpose
- Health, safety and wellbeing
- Business, clients and services
- Legal, regulatory and statutory compliance
- Procurement and contracts
- Sustainable architecture
- Inclusive environments
- Places, planning and communities
- Building conservation and heritage
- Design, construction and technology

With such variety, you can quite easily steer your aims and objectives to meet one of these outlined above.







### How Do I Talk About My Building Product Objectively?

It's all about balance. Try not to be biassed towards your product. That means being objective, and highlighting alternative solutions, too.

Explain what your product can do – and most importantly – what it can't do.

A great way to demonstrate the effectiveness of your product is through sharing case studies towards the end (or throughout).

Demonstrating your product in a reallife context is a great way to 'sell' without 'selling'.

It's crucial that you highlight a range of solutions available in the market and present a balanced overview. Yes, your product may be incorporated into these solutions, but you shouldn't be overly biased towards it.

### Should I Talk About My Product in My CPD?

We touched on this previously, but to expand further, CPDs are a great way to share your knowledge and expertise on an industry-specific topic.

This may involve you referencing a key product that could help solve common problems/issues that your audience faces.

When talking about your building product or solution within your CPD, however, you should avoid turning it into a sales pitch. By doing so, you're discrediting your entire seminar.

Remember, professionals who attend CPDs aren't there to be sold to; their main aims are to improve their professional practice.



## Include Statistics and Key Documentation

Within your CPD, always include any industry-specific regulations to demonstrate how your audience can remain compliant whilst delivering successful outcomes.

The same is true for statistics. Sourcing relevant and thoughtprovoking stats is a great way to emphasise your learning objective further.

So, when drafting your CPD plan, leave room to talk about Government Guidance.



## Consider Modular Learning CPD

One of the most effective ways to engage your audience is by breaking – what would normally be – a lengthy session into bitesize chunks.

Modularisation of topics is a widely accepted learning approach, and countless studies have proven its effectiveness.

Allowing the user to reflect on the subject matter through manageable chunks will help them to gain more value from their learning experience. To provide this modular approach, we highly recommend platforms such as <u>Teachable</u>.





## Add Quizzes to Your CPD

Incorporating quizzes throughout is another excellent way to keep up engagement with your participants.

A quiz can be a fun and unique way to deliver value during your CPD, challenging the participant to listen carefully and engage fully.

### **Offer Something Of Value**

When a specifier decides to partake in a CPD session, they are hoping to find out something that they wouldn't otherwise read online or in the media.

It's crucial that you offer a unique insight and – in many cases – a different perspective to encourage participants to think differently.

This will require you to know your product/solution/industry area inside out.

In the same way that a child looks upon their teacher as an educator, your participants should look upon you as a guru.

So, re-hashing something that you've found online just won't cut it: innovate and educate.



## Chapter 6: Getting Accredited





## **Getting Accredited**

Before we begin this part of the eBook, I should outline that gaining CPD accreditation isn't mandatory. You can still create a CPD without accreditation.

You can still deliver value without accreditation. You can still increase specification without accreditation. And architects can still gain CPD points without accreditation.

CPD doesn't have to come from, be accredited by, or approved by the RIBA, for example, to count.

Getting accredited means that you will have to pre-make your CPD, complete with video and voiceover. In other words, it's not a live event.

Many organisations across all industry sectors decide to gain accreditation for various training courses.

This is mainly because it is a recognised approach to learning and almost a 'seal of approval' for anyone looking to help educate people on new trends, initiatives or practices.

In the next section, we outline the RIBA Accreditation process.



#### **The Accreditation Process**

When you submit your CPD to the Assessments team, they will evaluate the materials and provide advice to improve the CPD in any way.

#### When Your CPD is Accredited

When you have completed the accreditation process, you will receive a certificate to say that you're 'CPD Certified'. This demonstrates that the learning meets the required standards and guidelines.



The Benefits of Being an Accredited CPD Provider There are numerous benefits to being an accredited CPD provider, for example:

- It provides recognition and increased brand perception
- It promotes a healthy learning culture for your organisation.
- It's available on the CPD provider's website, giving you a healthy backlink, increasing your Domain Authority and outreach.
- You get invited to member networking events.
- You get support on how to improve and deliver a great learning experience for all future CPDs.



#### What If I Don't Want To Get Accredited?

There is still a range of benefits to hosting your own CPD on your website without gaining accreditation:

- You can still gain increased brand perception
- You can decide how you promote it
- You can host your CPD on your website with a form on a landing page (capturing contact details)
- You can save money on accreditation costs
- You can monitor participation activity more closely
- You can track engagement easier with content hosted on your website

#### 7 Tips For RIBA Approval

Still want to get RIBA accredited?

Make sure you include these 7 key topics/talking points in your seminar:

- 1. Statutory & Regulatory Compliance
- 2. Health & Safety and Wellbeing
- 3. Sustainability
- 4. Inclusivity
- 5. Product Application & Usage
- 6.Long-Term Maintenance Issues
- 7. Fire Safety





## Chapter 7: The Future Of CPDs In The Construction Industry





### The Future Of CPDs In The Construction Industry

Factors outside of our control have forced us all to adopt a more digital approach to our working practices, and one thing's for certain - digital CPDs will be here long after COVID-19.

As more business within building products and construction embrace digital CPDs, you will find that an online format will become the new norm, allowing manufacturers to engage with a wider audience – increasing their chances of specification.

Lunch and learns will be few and far between! Sooner or later, everyone will be doing it.

So, why not jump on board and start your digital CPD journey today?



## Talk To Insynth: Your One-Stop-Shop For Digital CPDs

Here at Insynth, we offer a completely bespoke CPD services package where we plan, design, write, produce and get your CPD approved, saving you stress – and most importantly – time.

The question is, are you ready to take your CPDs to the next level?

**Enquire Now** 



### About Insynth

#### . . . . . . . . . . . . . . . . . .

We are Europes <u>first inbound marketing agency</u> to specialise in construction, driven to Deliver a predictable flow of leads, specifications and customers for your Building Product brand with a data-driven inbound marketing approach.

With 30 years experience in the construction industry, from specification, tendering through to delivery or even installation, we understand the challenges which hinder building product businesses when growing however, we have developed the right tools to deliver growth for building brands in this era of digital transformation.

Think of us as your outsourced in-house marketing team, working seamlessly with you to take control of strategy, implementation and delivery. From website design, search engine optimisation (SEO) and CRM implementation, to Sales & Marketing strategy, Insynth is ready to help you achieve your ultimate aim: Growing your business and getting new specifiers and customers.

#### eBook Author

. . . . . . . . . . . . . . . . . .



#### Ebook Written By Rich Newsome Head Writer

Rich is our wordsmith superhero, conjuring up content that attracts specifiers, converts leads and get's you ranking ahead of your competitors.



Insynth Marketing Ltd The Mansions 43 Broadway Shifnal Shropshire TF11 8BB

T:<u>01952897097</u> <u>www.insynth.co.uk</u> <u>hello@insynth.co.uk</u>